

May 8, 2025  
Regular Meeting

BE IT REMEMBERED, that on the 8<sup>th</sup> day of May, A.D., 2025 there was held a Regular Meeting of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Invocation / Pledge.
4. Public Comment (s).
5. Approval of Claims: ACTION REQUIRED
6. Approval of Previous Minutes as follows: March 27, 2025 Regular Meeting; April 3, 2025 Emergency Meeting; April 10, 2025 Regular Meeting; April 24, 2025; ACTION REQUIRED.
7. TxDOT to provide Monthly Updates.
8. Spread in the Minutes – Melissa "Missy" Muniz Willacy County Tax Assessor-Collector has successfully completed 26.00 hours of educational training for year 2025.
9. Recognition of local First Responders, elected officials, volunteers, and community members of ensuring the health, safety, and welfare of the citizens of Willacy County, in particular the Sebastian and Santa Monica communities, during the unforeseen weather event on March 27, 2025 and the flood relief and recovery efforts after.
10. Discussion and Approval to authorize the County Judge to submit the Unclaimed Property Capital Credits for Counties form for 2025. ACTION REQUIRED.
11. Discussion and Possible Action on permitted use of county law enforcement vehicles and/or county issued equipment, including grant funded vehicles/equipment, on road construction projects within Willacy County. POSSIBLE ACTION REQUIRED.
12. Discussion and Action to approve Changes to the Contract for Construction TWDB Project #40101 Sebastian West Drainage Improvements CO. No. 7 in the amount of \$14,333.00 for Driveways, Manhole, Curb and Gutter Adjustments. ACTION REQUIRED.
13. Discussion and Action to approve a contribution to Prairie View A&M Extension Willacy County Office for the annual county-wide Emergency Preparedness Educational Workshop on May 14, 2025. ACTION REQUIRED.
14. Discussion and Action to authorize Willacy County and the Willacy County Sheriff to enter into a Law Enforcement Mutual Aid or Assistance Interlocal Agreement with Cameron County, the Cameron County Sheriff and the United States Border Patrol collectively as the Parties each acting by and through their respective agents. ACTION REQUIRED.
15. Discussion and Approval of ratification of County Judges action to approve unforeseen travel for inmate transport for meals only for inmate, deputy, and bailiff, paid out of jail administration inmate transport account line item # 01-461-135. ACTION REQUIRED

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16. Discussion and Action regarding repairs to the Shut-Off Electrical Box at the Willacy County Jail, previously approved on April 24, 2025. Approval to merge repairs to the large yellow Generator and the Shut-Off Electrical Box. ACTION REQUIRED.
17. Discussion and Action in regards to request of funding to purchase flood rescue/evacuation equipment for the Willacy County Sheriff's Office. ACTION REQUIRED.
18. Discussion and Action to purchase & install flooring in the Justice of the Peace Precinct 5 clerk's office. ACTION REQUIRED.
19. Discussion and Action to approve the use of the Willacy County Courthouse Lawn for the Peace Officer Memorial on Thursday May 15, 2025. ACTION REQUIRED.
20. Discussion and Possible Action to allocate \$50,000 for use by the District Attorneys for unexpected trial and appellate expenses for the current fiscal year from the Capital Fund. POSSIBLE ACTION REQUIRED.
21. Discussion and Action to proclaim May 15, 2025 as Peace Officers Memorial Day and the week of May 11-17, 2025 as Police Week. ACTION REQUIRED.
22. Approval of Monthly Reports. ACTION REQUIRED
23. Approval of Travel Request. ACTION REQUIRED.
24. Approval of Treasurers Report. ACTION REQUIRED
25. Approval of Treasurers Quarterly Report. ACTION REQUIRED
26. Approval of Budget Amendments. ACTION REQUIRED
27. Approval of Tax Collector Report. ACTION REQUIRED
28. Review of Special Claims.
29. Review monthly reports on jail count.
30. Review of monthly employee overtime report.
31. EXECUTIVE SESSION:
  - a. Confer with Commissioners Court legal counsel regarding pending or contemplated litigation and/or negotiations involving the county, its employees, or its interests, pursuant to VTCA Government Code, Section 551.071 (a) and (2).
  - b. Deliberation regarding pending or contemplated litigation and/or negotiations involving the county, its employees, or its interests, pursuant to V.T.C.A Government Code, Section 551.071 (a) and (2).

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32. ACTION RELATIVE TO EXECUTIVE SESSION:

- a. Possible Action.
- b. Possible Action.

33. Adjourn.

THE COURT MET:

PRESENT:

Aurelio Guerra, Jr.,  
Micaela "Kelly" Zamorano-Alaniz,  
Mario Tijerina,  
Henry De La Paz,  
Ernesto Garcia,  
Annette Hinojosa,  
Maria Del Carmen Maldonado,  
Elizabeth Rios,

County Judge,  
Commissioner, Precinct 1,  
Commissioner, Precinct 2,  
Commissioner, Precinct 3,  
Commissioner, Precinct 4,  
County Attorney,  
County Auditor,  
County Chief Deputy Clerk,

**ABSENT**

WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:

Melissa Muniz  
Yahaira Marroquin  
Leticia Muniz

- 1. Call to Order – Chairman Aurelio Guerra, Jr.
- 2. Roll Call/Establishment of Quorum – Commissioner Henry De La Paz – **ABSENT**
- 3. Pledge – Commissioner Ernesto Garcia  
Invocation – Commissioner Micaela "Kelly" Zamorano-Alaniz
- 4. Public Comments – None

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Agenda # 5  
IN REGARDS TO APPROVAL  
OF CLAIMS

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval of Claims, as presented plus two verbal claims for Texas Association of Counties on an Annual Subscription Fee of Affordable Care Act Reporting and Tracking Services (ARTS) for the amount of \$921.50, and the other for Duddleston Funeral Home for the amount of \$6,820.55. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 6  
IN REGARDS TO APPROVAL OF  
PREVIOUS MINUTES AS FOLLOWS:  
MARCH 27, 2025 REGULAR MEETING,  
APRIL 3, 2025 EMERGENCY MEETING,  
APRIL 10, 2025 REGULAR MEETING  
AND APRIL 24, 2025 REGULAR MEETING

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval of previous minutes as follows: March 27, 2025 Regular Meeting, April 3, 2025 Emergency Meeting, April 10, 2025 Regular Meeting and April 24, 2025 Regular Meeting. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 7  
TXDOT TO PROVIDE  
MONTHLY UPDATES

Presentation by Yahaira Marroquin with TxDOT to provide monthly updates on FM 1425, FM 490 and FM 498 Projects.

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Agenda # 8  
SPREAD IN THE MINUTES –  
MELISSA “MISSY” MUNIZ  
WILLACY COUNTY TAX ASSESSOR-  
COLLECTOR HAS SUCCESSFULLY  
COMPLETED 26.00 HOURS OF  
EDUCATIONAL TRAINING FOR YEAR  
2025

As per the Chairman, spread in the minutes – Melissa “Missy” Muniz Willacy County Tax Assessor-Collector has successfully completed 26.00 hours of educational training for year 2025.

Agenda # 9  
IN REGARDS TO RECOGNITION  
OF LOCAL FIRST RESPONDERS,  
ELECTED OFFICIALS, VOLUNTEERS  
AND COMMUNITY MEMBERS FOR  
ENSURING THE HEALTH, SAFETY  
AND WELFARE OF THE CITIZENS OF  
WILLACY COUNTY, IN PARTICULAR  
THE SEBASTIAN AND SANTA MONICA  
COMMUNITIES, DURING THE  
UNFORESEEN WEATHER EVENT ON  
MARCH 27, 2025 AND THE FLOOD  
RELIEF AND RECOVERY EFFORTS  
AFTER

As per the Chairman, Recognition of Local First Responders, Elected Officials, Volunteers and Community Members for ensuring the health, safety and welfare of the Citizens of Willacy County, in particular the Sebastian and Santa Monica Communities, during the unforeseen weather event on March 27, 2025 and the flood relief and recovery efforts after.

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Agenda # 10  
DISCUSSION AND APPROVAL TO  
AUTHORIZE THE COUNTY JUDGE  
TO SUBMIT THE UNCLAIMED  
PROPERTY CAPITAL CREDITS FOR  
COUNTIES FORM FOR 2025

Motion was made by Commissioner Garcia, seconded by Commissioner Zamorano-Alaniz for approval to authorize the County Judge to submit the Unclaimed Property Capital Credits for Counties Form for 2025. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 11  
DISCUSSION AND POSSIBLE ACTION  
ON PERMITTED USE OF COUNTY  
LAW ENFORCEMENT VEHICLES  
AND/OR COUNTY ISSUED EQUIPMENT,  
INCLUDING GRANT FUNDED VEHICLES/  
EQUIPMENT, ON ROAD CONSTRUCTION  
PROJECTS WITHIN WILLACY COUNTY

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina to take no action on this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 12  
DISCUSSION AND ACTION TO  
APPROVE CHANGES TO THE  
CONTRACT FOR CONSTRUCTION  
TWDB PROJECT NUMBER 40101  
SEBASTIAN WEST DRAINAGE  
IMPROVEMENTS CO. NUMBER 7  
IN THE AMOUNT OF \$14,333.00  
FOR DRIVEWAYS, MANHOLE, CURB  
AND GUTTER ADJUSTMENTS

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval of Change Order Number 7 to fund it if and when there is monies available when you combine East and West, and whatever the difference might be if it is still short then consider of getting it out from Matching out of the Capital Fund. If there is left overs to get it from there and if not from Marching Grant. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

**Move to item number 14.**

Agenda # 13  
DISCUSSION AND ACTION TO  
APPROVE A CONTRIBUTION TO  
PRAIRIE VIEW A&M EXTENSION  
WILLACY COUNTY OFFICE FOR  
THE ANNUAL COUNTY-WIDE  
EMERGENCY PREPAREDNESS  
EDUCATIONAL WORKSHOP ON  
MAY 14, 2025

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia to table this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

**Continue with item number 22.**

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Agenda # 14

DISCUSSION AND ACTION TO  
AUTHORIZE WILLACY COUNTY AND  
THE WILLACY COUNTY SHERIFF TO  
ENTER INTO A LAW ENFORCEMENT  
MUTUAL AID OR ASSISTANCE  
INTERLOCAL AGREEMENT WITH  
CAMERON COUNTY, THE CAMERON  
COUNTY SHERIFF AND THE UNITED  
STATES BORDER PATROL COLLECTIVELY  
AS THE PARTIES EACH ACTING BY AND  
THROUGH THEIR RESPECTIVE AGENTS

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia to table this item for further review and to consider a Workshop. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 15

DISCUSSION AND APPROVAL OF  
RATIFICATION OF COUNTY JUDGES  
ACTION TO APPROVE UNFORESEEN  
TRAVEL FOR INMATE TRANSPORT  
FOR MEALS ONLY FOR INMATE,  
DEPUTY AND BAILIFF, PAID OUT OF  
JAIL ADMINISTRATION INMATE  
TRANSPORT ACCOUNT LINE ITEM  
NUMBER 01-461-135

Motion was made by Commissioner Tijerina, seconded by Commissioner Zamorano-Alaniz for approval of Ratification of County Judges action to approve unforeseen travel for Inmate Transport for meals only for Inmate, Deputy and Bailiff, paid out of Jail Administration Inmate Transport Account Line Item Number 01-461-135. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.



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Agenda # 16

DISCUSSION AND ACTION  
REGARDING REPAIRS TO THE  
SHUT-OFF ELECTRICAL BOX AT  
THE WILLACY COUNTY JAIL,  
PREVIOUSLY APPROVED ON  
APRIL 24, 2025. APPROVAL TO  
MERGE REPAIRS TO THE LARGE  
YELLOW GENERATOR AND THE  
SHUT-OFF ELECTRICAL BOX

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval to repair the Shut-Off Electrical Box at the Willacy County Jail for the amount of \$47,463.00, the amount not to exceed \$45,000.00. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

**Motion Amended:** Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval for the amount to be paid from Capital Fund 02. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 17

DISCUSSION AND ACTION IN  
REGARDS TO REQUEST OF  
FUNDING TO PURCHASE FLOOD  
RESCUE/EVACUATION EQUIPMENT  
FOR THE WILLACY COUNTY  
SHERIFF'S OFFICE

Motion was made by Commissioner Zamorano-Alaniz, seconded by Commissioner Tijerina for approval to purchase two Boats for the Sheriff's Office. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

**Motion Amended:** Motion was made by Commissioner Zamorano-Alaniz, seconded by Commissioner Tijerina for approval to purchase two John Boats for the Sheriff's Office for the amount of \$8,000.00 to be paid from Capital Fund 02. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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**Commissioner Mario Tijerina steps out of the meeting at 11:31 a.m. and returns back at 11:33 a.m.**

Agenda # 18  
DISCUSSION AND ACTION TO  
PURCHASE AND INSTALL FLOORING  
IN THE JUSTICE OF THE PEACE  
PRECINCT 5 CLERK'S OFFICE

Motion was made by Commissioner Zamorano-Alaniz, seconded by Commissioner Garcia for approval to purchase and install flooring in the Justice of the Peace Precinct 5 Clerk's Office, to be paid from Maintenance Department under the General Fund. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 19  
DISCUSSION AND ACTION TO  
APPROVE THE USE OF THE  
WILLACY COUNTY COURTHOUSE  
LAWN FOR THE PEACE OFFICER  
MEMORIAL ON THURSDAY,  
MAY 15, 2025

Motion was made by Commissioner Tijerina, seconded by Commissioner Zamorano-Alaniz for approval of the use of the Willacy County Courthouse Lawn for the Peace Officer Memorial on Thursday, May 15, 2025. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

**Move to item number 21.**

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Agenda # 20  
DISCUSSION AND POSSIBLE ACTION  
TO ALLOCATE \$50,000.00 FOR USE  
BY THE DISTRICT ATTORNEYS FOR  
UNEXPECTED TRIAL AND APPELLATE  
EXPENSES FOR THE CURRENT FISCAL  
YEAR FROM THE CAPITAL FUND

Motion was made by Commissioner Garcia, seconded by Commissioner Zamorano-Alaniz to table this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

**Continue with item number 13.**

Agenda # 21  
DISCUSSION AND ACTION TO  
PROCLAIM MAY 15, 2025 AS  
PEACE OFFICERS MEMORIAL  
DAY AND THE WEEK OF MAY  
11-17, 2025 AS POLICE WEEK

Motion was made by Commissioner Zamorano-Alaniz, seconded by Commissioner Tijerina for approval to Proclaim May 15, 2025 as Peace Officers Memorial Day and the week of May 11-17, 2025 as Police Week. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

**Return back to item number 20.**

Agenda # 22  
IN REGARDS TO APPROVAL  
OF MONTHLY REPORTS

Motion was made by Commissioner Garcia, seconded by Commissioner Zamorano-Alaniz for approval of Monthly Reports, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 23  
IN REGARDS TO APPROVAL  
OF TRAVEL REQUEST

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia that the following travel requests be approved:

1. Justice of the Peace, Judge Rodolfo Cantu to El Paso, Texas on June 23-27, 2025.
2. Commissioner Precinct 1, Micaela "Kelly" Zamorano-Alaniz to Richmond, Texas on September 30 – October 2, 2025.
3. Tax Collector-Assessor, Melissa "Missy" Muniz to Conroe, Texas on May 19-21, 2025.
4. Commissioner Precinct 4, Ernesto Garcia to South Padre Island, Texas on May 22-24, 2025.
5. District Attorney's Office, District Attorney Annette C. Hinojosa and Juan Mijares to Fredericksburg, Texas on June 17-20, 2025.
6. Extension Agent, Georgina Macias for hotel parking and mileage to Corpus Christi, Texas on April 21-23, 2025.
7. Extension Agent, Georgina Macias for mileage to Corpus Christi, Texas on April 23, 2025.
8. County Treasurer, Ruben Cavazos for travel reimbursement for mileage to San Marcos, Texas on April 21-24, 2025.

Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 24  
IN REGARDS TO APPROVAL  
OF TREASURER'S REPORT

Motion was made by Commissioner Tijerina, seconded by Commissioner Zamorano-Alaniz to table this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 25  
IN REGARDS TO APPROVAL  
OF TREASURER'S QUARTERLY  
REPORT

Motion was made by Commissioner Tijerina, seconded by Commissioner Zamorano-Alaniz to table this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 26  
IN REGARDS TO APPROVAL  
OF BUDGET AMENDMENTS

Motion was made by Commissioner Tijerina, seconded by Commissioner Zamorano-Alaniz for approval of Budget Amendments, as received and presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 27  
IN REGARDS TO APPROVAL  
OF TAX COLLECTOR'S REPORT

Motion was made by Commissioner Zamorano-Alaniz, seconded by Commissioner Garcia for approval of Tax Collector's Report, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 28  
IN REGARDS TO REVIEW  
OF SPECIAL CLAIMS

As per the Chairman, Review of Special Claims.

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Agenda # 29  
REVIEW OF MONTHLY REPORTS  
ON JAIL COUNT

As per the Chairman, Review of Monthly Report on Jail Count. There was a total of 85 Inmates.

Agenda # 30  
REVIEW OF MONTHLY EMPLOYEE  
OVERTIME REPORT

As per the Chairman, Review of Monthly Employee Overtime Report.

- Agenda # 31  
EXECUTIVE SESSION:
- (A) CONFER WITH COMMISSIONERS  
COURT LEGAL COUNSEL REGARDING  
PENDING OR CONTEMPLATED  
LITIGATION AND/OR NEGOTIATIONS  
INVOLVING THE COUNTY, ITS EMPLOYEES,  
OR ITS INTERESTS, PURSUANT TO VTCA  
GOVERNMENT CODE, SECTION 551.071 (A)  
AND (2)
  - (B) DELIBERATION REGARDING PENDING OR  
CONTEMPLATED LITIGATION AND/OR  
NEGOTIATIONS INVOLVING THE COUNTY,  
ITS EMPLOYEES, OR ITS INTERESTS,  
PURSUANT TO V.T.C.A. GOVERNMENT  
CODE, SECTION 551.071 (A) AND (2)

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Agenda # 32  
ACTION RELATIVE TO EXECUTIVE  
SESSION:

- (A) POSSIBLE ACTION.
- (B) POSSIBLE ACTION.

Motion was made by Commissioner Tijerina, seconded by Commissioner Zamorano-Alaniz to take no action on item numbers 32 A and B. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Motion was made by Commissioner Tijerina, seconded by Commissioner Zamorano-Alaniz that Court Adjourned. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

There being no further action,

Court Adjourned.